

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: May 20, 2021

Meeting Place: Due to the concerns of COVID-19 (Coronavirus) for the safety of Board Members, Staff, Legal Counsel, and Guests the Board of Directors meeting was held via teleconference.

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending: Pam Ellinger, Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Tom Oleksa, John Reiner and Michael Russell. Directors absent: Paula Linehan. Staff attending: Walter Zeier, Chris Carter, and Kathy Carney. Legal Counsel: Jeffrey Kaman.

2. MINUTES OF LAST MEETING

The minutes of the March 18, 2021 meeting of the Board of Directors were sent via email earlier in the week. Mr. Gaydos moved to approve the minutes of the March 18, 2021 Board of Directors Meeting; Ms. Evans seconded the motion. All in favor. Motion approved.

The minutes of the April 21, 2021 Special Meeting of the Board of Directors were sent via email earlier in the week. Mr. Oleksa moved to approve the minutes of the April 21, 2021 Special Meeting; Mr. Gaydos seconded the motion. All in favor. Motion approved.

3. COMMITTEE REPORTS

Grounds & Facilities Committee:

Ms. Ellinger submitted a report via email for the directors to review. Ms. Ellinger discussed a contract with MJ Design to redesign eight street entrances. The cost for redesign will be \$2,880.00. Mr. Gaydos moved to approve \$2,880.00 for redesign Mr. Oleksa seconded the motion. All in favor. Motion approved.

Civic Action Committee:

Dr. Fathman submitted a report via email for the directors to review. Discussion followed.

Social Activities Committee:

Mr. DiRossi submitted a report via email for the directors to review. Discussion followed.

4. OFFICERS/MANAGEMENT/LEGAL REPORT

General Managers Report:

Mr. Zeier provided project updates. Discussion followed.

Mr. Zeier presented a basketball activity for Muirfield residents. Liability insurance will be required. Discussion followed. Mr. Reiner moved to approve the basketball activity. Mr. Oleksa seconded the motion. All in favor. Motion approved.

Design Review Report:

Mr. Zeier presented the list of plans the Muirfield Design Control Committee reviewed January 1, 2021 through April 30, 2021. Mr. Zeier reported the Muirfield Design Control Committee has reviewed 236 requests, with an 88% approval rating.

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Treasures Report:

Ms. Chinnici-Zuercher presented the Profit & Loss Statement. Discussion followed.

Presidents Report:

Dr. Fathman reported that he has received several residents' comments complimenting Association Ground Crew how well the common areas look.

5. **ELECTION OF OFFICERS**

All positions passed by acclamation of the Board of Directors to re-elect the current officers and committees. The officers will be: President, Dr. Robert Fathman, Vice President, Mr. Tom Oleksa, Treasure, Ms. Marilee Chinnici-Zuercher, Secretary, Ms. Paula Linehan, and General Manager, Mr. Walter Zeier.

6. **NEW BUSINESS**

All positions passed by acclamation of the Board of Directors to appoint the following members for the Muirfield Finance Committee, Muirfield Grounds & Facilities Committee, Muirfield Social Activities Committee, Muirfield Civic Action Committee and Muirfield Design Control Committee.

- **Finance Committee** – Marilee Chinnici-Zuercher (Chair), Michael Russell, Rory Gaydos and Pam Ellinger.
- **Grounds & Facilities** - Pam Ellinger (Chair), Tom Oleksa, Ray DiRossi, Danielle D’Onofrio, Kyle Lucas, Alesia Miller, Mark Ransom, Shawn Sentz, Karen Taylor
- **Muirfield Social Activities Committee** – Ray DiRossi (Chair), Jolie Feher, Heriona Graham, Kevin Ledford, Kristina Ledford, Grant Mooi, Stephanie O’Donnell, Julie Stoddard-Smith, Meredith Tolbert
- **Muirfield Civic Action Committee** – Dr. Robert Fathman (Chair), Art Siegesmund, Charlotte Coomer, Christy Kuret, Eva Cioffari, John League, Paula Linehan, Steven Patton, Andrew Graham, Tom Oleksa and Rory Gaydos.
- **Muirfield Design Control Committee** - Walter Zeier (Chair), John Reiner (Landscape Architect), Rich Taylor (Architect)

Due to the ongoing COVID-19 pandemic and the recent announcement from Governor DeWine that all Health Restrictions related to COVID-19 will be lifted on June 2, 2021 Dr. Fathman opened discussion for the opening of Muirfield Association swimming pools. The following determinations were made for the upcoming 2021 pool season:

The General Manager will contact Franklin County Board of Health for information and additional guidance. The Association will continue to follow recommendations by the CDC and Franklin County Board of Health.

May 29, 2021 – June 1, 2021 Association swimming pools will operate under the same guidelines from the 2020 swimming pool season.

Beginning June 2, 2021 Association swimming pools will begin revised guidelines for the 2021 pool season which will be the following:

- Recreational complexes will be closed from 3:30 to 4:30 daily for cleaning and disinfecting all areas of the complexes. For the 2021 season, all residents and guests must leave during this time and take all belongings with them. An Announcement will be made 15 minutes prior to closing
- All residents must provide Muirfield ID cards for admittance

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- Guest passes will not be issued for 2021 nor will they be accepted at the swimming pools. There will be a \$5.00 per day guest fee
- Concession stands will be closed for the 2021 season
- One lap lane will be provided at each pool
- Bottled water will be available on request at the front desk at no charge
- 15-minute lap swim time will be suspended for the 2021 season

The Board of Directors, General Manager, and Assistant General Manager will continue to monitor the CDC recommendations and to consult with Franklin County Board of Health for additional revisions

Mr. Zeier opened discussion on a nationwide granular chorine shortage. Discussion followed. Due to the shortage of granular chlorine the slide will remain closed for the 2021 season.

Revised COVID-19 Policy effective June 16, 2021.

Mr. Carter emailed the Board of Directors to request discontinuing the 1-hour pool closure for sanitation and disinfecting. The Board of Directors unanimously agreed via email, beginning Wednesday, June 16, 2021 the Holbrook Pool will eliminate the 1-hour closing and on Thursday, June 17, 2021 the Glick Road Pool will eliminate the 1-hour closing.

7. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 6:08 pm.

Respectfully submitted,



Dr. Robert Fathman, President
Muirfield Association, Inc.